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How to Configure Card Enrollment Station

Preparation

1. The card enrollment station includes DS-K1F100-D8E and DS-K1F180-D8E;

2. Please download the iVMS-4200 Client on Hikvision official website;

   http://www.hikvision.com/en/Tools_84.html

Notice

1. In this document, we use DS-K1F100-D8E card enrollment station;
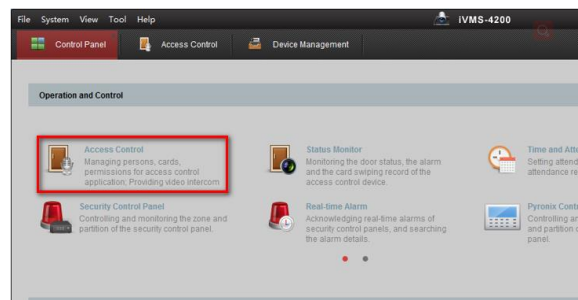
2. In this document, we use V2.7.0.6 iVMS-4200 Client;

Step 1:

Connect the card enrollment station to computer directly via USB port, it will install driver automatically
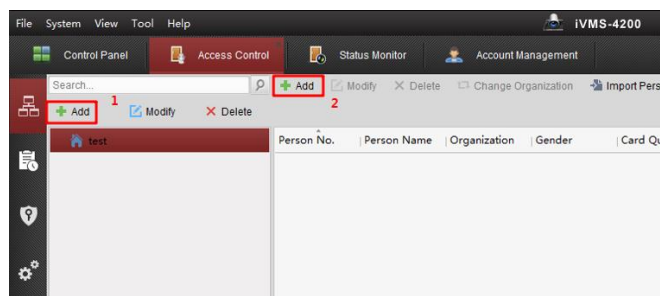

Step 2:
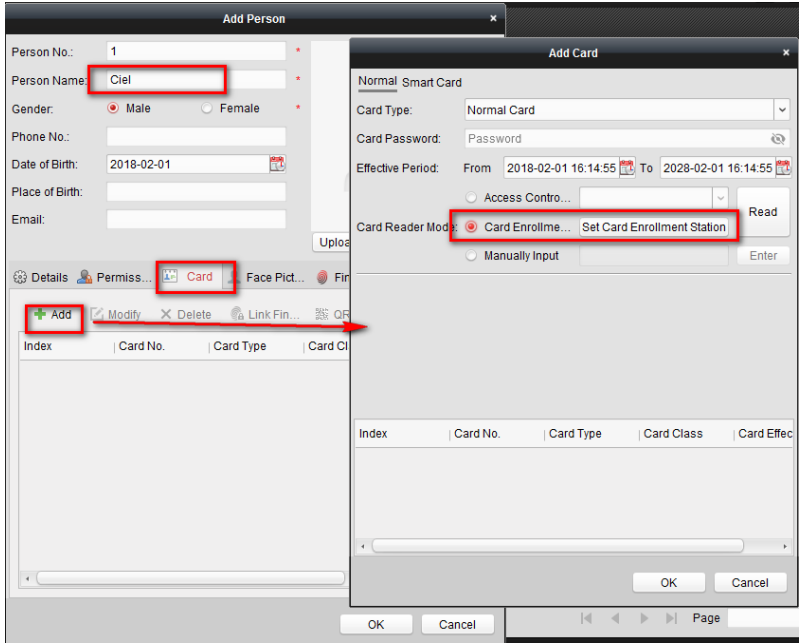
Run iVMS-4200 Client, enter *Access Control* interface;

Add *Organization* and *Person* first;

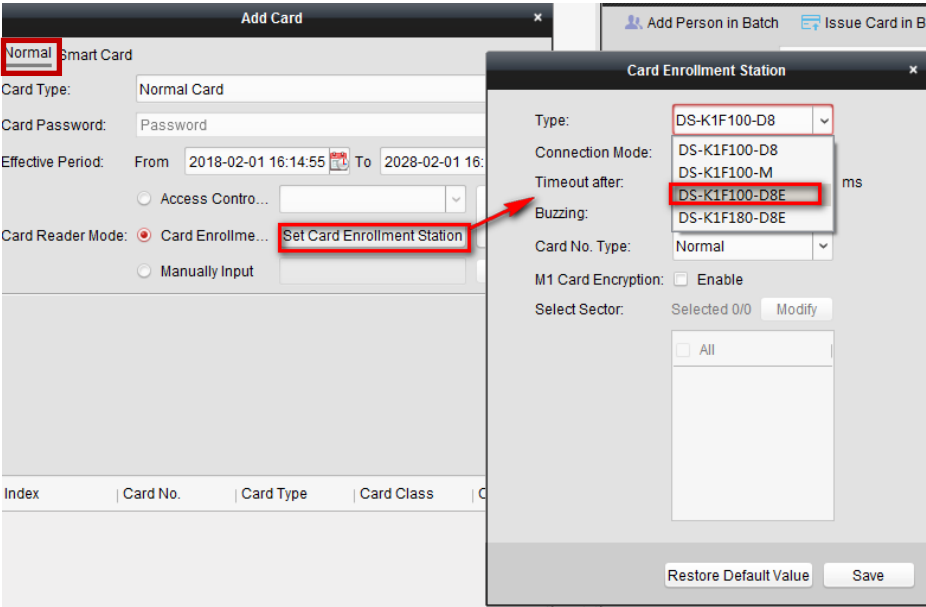| Title:	How to Configure Card Enrollment Station	Version:	v1.0	Date:	12/01/2018
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Step 3:

On *Add Person* interface, Click *Card* and + *Add* to enter *Add Card* interface;

Step 4:

Click *Set Card Enrollment Station* to enter *Card Enrollment Station* interface, please select correct device type;
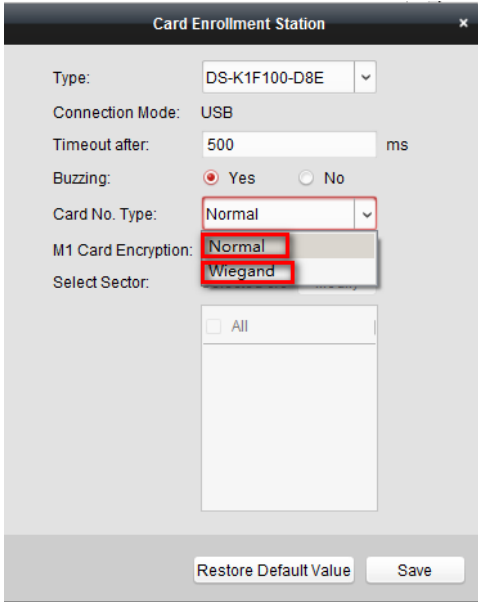
Step 5:

Select correct *Card No. Type*;

Normal: if the communication between card reader and access controller is based on RS485 protocol or Wiegand 34 protocol, please select *Normal*;
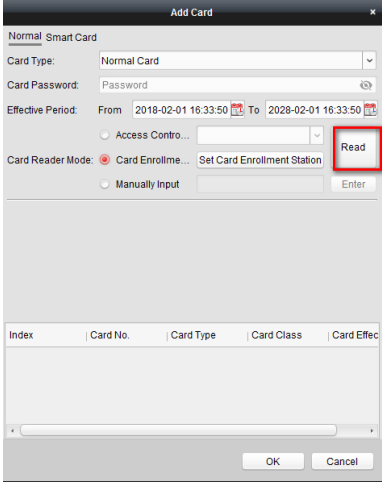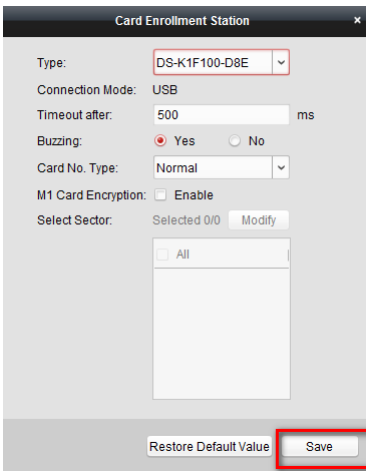
Wiegand: if the communication between card reader and access controller is based on Wiegand 26 protocol, please select *Wiegand*;

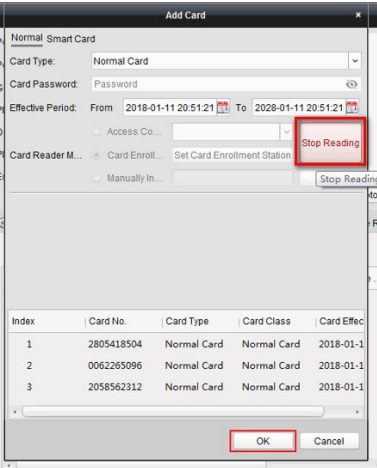| **Title:**	How to Configure Card Enrollment Station	**Version:**	v1.0	**Date:**	12/01/2018
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Step 6:

Click *Save*;

On *Add Card* interface, click *Read* and swipe card on card enrollment station;
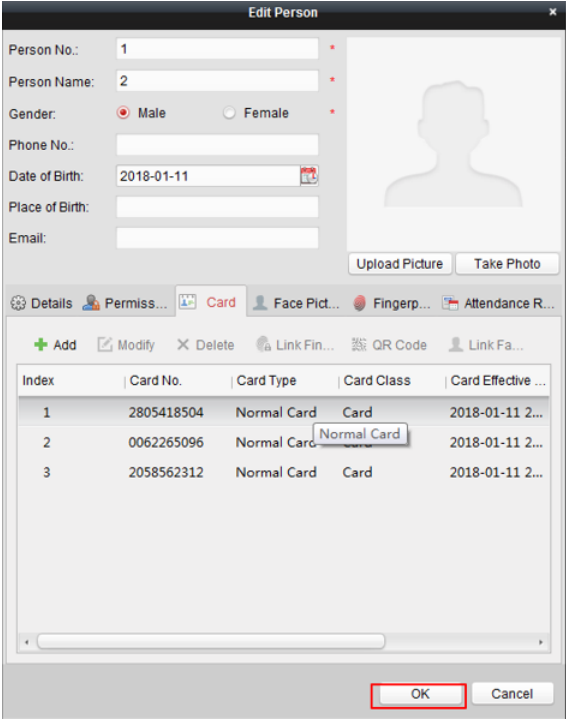
Step 7:

Click *Stop Reading* to finish adding card and click *OK* to save it;

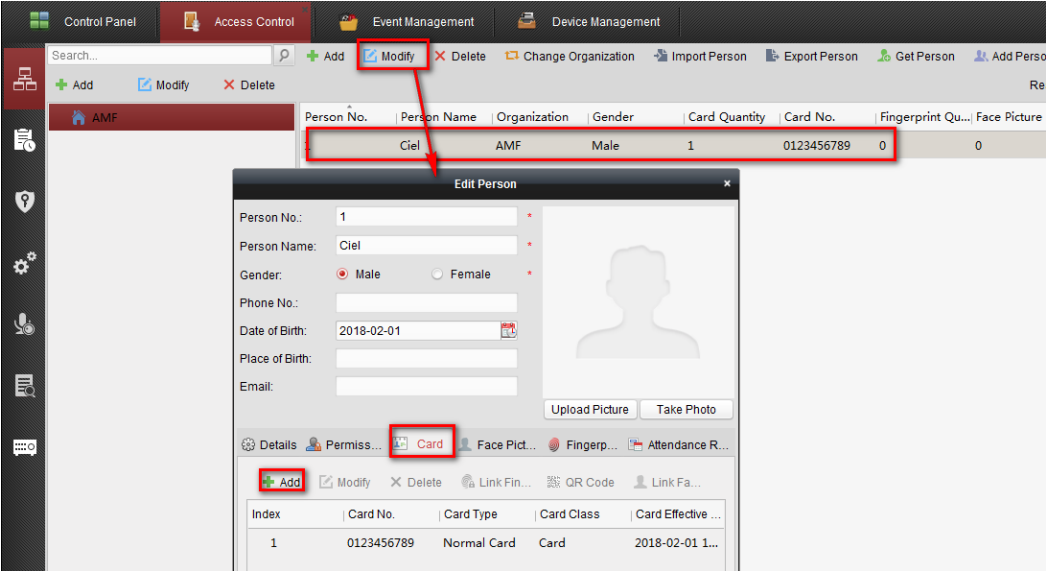**HIKVISION**

Step 8:

Click *OK* to save your configuration;

Step 9:

You can also click *Modify* to enter *Edit Person* interface, and click and + *Add* to enter *Add Card* interface, and then back to **Step 4**;

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